

Garner Independent School District Application for Student Transfer

Date of Application: _____ Student Social Security #: _____ Date of Birth: _____

Student's Full Name: _____ Entering Grade: _____

Current School District of Residence: _____

Name of Last School Attended: _____

Principal's Name Previous School: _____

Father's/Guardian's Full Name: _____ Telephone #: _____

Mother's/Guardian's Full Name: _____ Telephone#: _____

Willing to be Parent Volunteer? Y N

Address: _____ City, State, Zip: _____

Please Attach The Following Documents: (New Transfers Only)

1. Copy of most recent report card.
2. Copy of most recent State Assessment Scores.
3. Kindergarten/Pre-K Students: Copy of Birth Certificate, Immunization Record, and Social Security Card

Transfer Policy

1. **Currently enrolled transfer students;** Transfer requests should be made prior to May 31st for consideration for the upcoming Fall Semester.
2. **New transfer students;** all new request for transfer will be taken beginning on the first business day in April.
3. **Pre-K Enrollment/Transfers-** Pre-K will follow State Law for in-district qualifying students. All other applications will be considered on an individual basis.
4. Approved transfer request shall be effective for one school year and be subject to compliance with all District Policy Requirements and transfer guidelines.
5. Garner ISD does not accept transfers from the Millsap District. This is per policy and agreement of the two districts.
6. Transfer policy provisions may be waived or modified by the Superintendent at his/her discretion based upon extenuating circumstances.

Transfer Guidelines

1. Transfer application will not be approved for students with a record of disciplinary infractions at previous school(s).
2. Transfer application will not be approved for students if approval will be cause for large class loads.
3. Transfer application will not be approved for students who have excessive absences from sending school(s)
4. Transfer application will not be approved for students transferring for athletic purposes.
5. Transfer application will not be approved for students with failing/non-satisfactory grades from sending school(s)
6. Transfer application will not be approved for students who are ineligible for promotion to the next grade level.
7. Transfer students entering grades 4-8 must have received passing scores on their latest State Assessment Exams.
8. Transfer students must maintain passing grades in classes and scores on all required State Assessments administered by Garner ISD.
9. Transfer students are responsible for complying with all requirements outlined in Garner Student Handbook, including all rules and regulations regarding conduct and attendance.
10. Transfer students will not be provided transportation unless special provisions or circumstances allow and it is approved by Superintendent.
11. Failure to meet any of the above guidelines is grounds for denial/non-renewal of transfer status. Any conflicts will be resolved by the Superintendent who will maintain final authority. Guidelines may be waived or modified by Superintendent at his/her discretion and subjectivity to special circumstances.

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Required Interview (New Transfers Only)

Once a transfer application and all required documents have been prepared, the parent/legal guardian and student must submit the completed documents to the Campus Office and attend an interview with the Principal or designee. Parents/Legal Guardians are responsible for contacting the office and scheduling the interview. The Principal will express recommendation from interview, along with packeted information, to the Superintendent for approval or denial of request.

Notice

A person who knowingly falsifies information on a form required for a student's enrollment into the District will be liable to the District for tuition or other costs, as provided in Education Code 25.001(h) of the Texas Education Code, if the student is not eligible for enrollment but is enrolled on the basis of false information. Furthermore, any person who knowingly provides false information in order to obtain a student's enrollment in Garner ISD (1) commits a Class A Misdemeanor (Penal Code Sec. 37.10, "Tampering with a Government Record") and (2) the student shall be immediately withdrawn.

Parent/Guardian Signature

Date

Student Signature
(If Applicable)

Date

Principal Signature

Date